## **GCP-CERTIFICATES AND OTHER TRAININGS**

According to the Pharmaceutical Products Act (12<sup>th</sup> amendment of the PPA), principal investigators must submit their **GCP certificates** to the ethics commission already at the beginning of a clinical study. Since the order of the German Medical Association in April 2013, principal investigators in all studies must prove to have completed a GCP training according to the PPA and MPA.

We carry out GCP courses which are individually tailored to your study (PPA or MPA). This can be carried out in a joint event of all principal investigators in a study – for example also in the course of an investigator meeting. Alternatively, the GCP training can also be carried out as in-house training and can be combined with an initiation – thus, the effort for principal investigator and study nurse is manageable and at the same time all GCP guidelines are adhered to.

The contents of our GCP trainings strictly comply with the regulations of the Pharmaceutical Products Act:

<u>Content</u>	<b>Description</b>
Methodical basics	Delimitations pharmaceuticals /
	medicinal products / foodstuff /
	cosmetics
	Definition clinical investigation,
	NIS and safety assessment
	Phases of pharmaceuticals
	development (I - IV)
	Types of studies, study design
	Biometric basics
Ethical principles	Historical development of clinical
	research
	Declaration of Helsinki
	Vulnerable groups
Legal basics	EU law, federal law
	Authorization procedures (higher
	federal authority, assessment by
	Ethics Commission - Ethics
	Commission vote)
Planning and preparation	Relevant documents: investigation
	plan, investigator's brochure,
	patient information, CRF, etc.
	Responsibilities (sponsor, CRO,
	monitor, investigator)
	Resource planning
	Allocation of tasks within the team
	Investigation contract
Implementation	
Investigational Medical Products (IMP`s)	Definition, storage, dispensation

Screeening and recruitment

Strategies

Inclusion and exclusion criteria

Randomization

Information and consent

Regular implementation

Prüfplankonformer Studienablauf,

Abbruchkriterien, Dokumentation,

Queries, Archivierung

Monitoring, audits, inspections

Adverse Events, security

Definition AE, SAE, SAR,

SUSAR, etc., causality assessment Reporting obligation and reporting

deadlines

Close Out Visit

Filing

Final report and publication

Finalisation of clinical

investigation

Assessment of learning success

Additionnally, we offer training to following other subjects:

- Introduction to data management
- Principles of statistical evaluations
- Explaining eCRF instructions to all relevant programmes
- Carrying out literature research and introduction to Endnote
- Compiling Powerpoint presentations

Depending on our agreement, the trainings can take place in our training rooms, on your premises as inhouse training or via internet.

Upon request further individual trainings are possible.

Which training do your team needs for your study?



## SPEAKER AT YOUR SYMPOSIUM

We want to help you make your symposium symposium a great success! Here, we also gladly take on lectures and presentations on topics regarding clinical studies and statistics. Of course, the presentations can be held in German or English.

What is your symposium about?